

Procurement Plan - Works

Ministry/Department/Agency: Bureau of Public Service Reforms  
 Budget Year: 2018

Project Description	Package Number	Lot Number	Contract Type	Contract Amount
Normal duration of procurement Process				
Maintenance of Office & IT Equipment			DL	3000000
Maintenance of Plants			Bills of Quantity	7200000
Maintenance of Motor Vehicles /Transport equipment			Bills of Quantity	3744000
<b>Total Cost Plan</b>				<b>13944000</b>
<b>Total Cost Actual</b>				

Procurement Plan - Works

Basic Data						Draft-Bid Documents	
Procurement Method	Approval Threshold	Selection Method	Qualification	Review	Preparation and Submission by MDAs	MDA Approval	
			If pre-qualification: add 2 weeks		2 - 3 weeks	2 weeks	
NCB	Accounting Officer: Director General/CEO	LERB - LOWEST EVALUATED RESPONSIVE BID	POST-QUALIFICATION	POST REVIEW			
NCB	Parastatals Tenders Board	LERB - LOWEST EVALUATED RESPONSIVE BID	POST-QUALIFICATION	POST REVIEW			
NCB	Accounting Officer: Director General/CEO	LERB - LOWEST EVALUATED RESPONSIVE BID	POST-QUALIFICATION	POST REVIEW			

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Specific Procurement Notice/Advert	Prequalification Evaluation			Two Stage Tendering		Bidding Period (Single Stage Tendering)	
	Submission of Prequalification Evaluation Report	MDA Approval/No Objection Date	First Stage Bidding	Second Stage Bidding - Technical/Financial	Bid Invitation Date	Bid Closing/Opening	
2 - 4 weeks	2 weeks	2 - 4 weeks	2 - 3 weeks	4 - 6 weeks	4 - 6 weeks	4 - 6 weeks	

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Bid Evaluation		Contract Finalization				
Submission of Bid Evaluation Report	MDA Approval/BPP No Objection	Certifiable Amount per Contract	FEC Approval	Date of Contract Offer	Date of Contract Signature	Mobilization/Advance Payment
2 - 3 weeks	2 - 4 weeks		2 weeks	1 - 2 weeks	2 weeks	2 - 3 weeks

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Contract Implementation - Works			Action Party	Champion
Substantial Completion	Final Acceptance	Final Cost	Name/Designation	Name/Designation
	134.4 weeks			