

CIRCULAR

Ref. 58714/S.I/IV/496



Office of the Secretary to the
Government of the Federation,
Shehu Shagari Complex,
Three Arms Zone,
Abuja.

28th November, 2017

Chief of Staff to the President,
Deputy Chief of Staff to the President, Office of the Vice-President,
Honourable Ministers/Ministers of State,
Head of the Civil Service of the Federation,
Chairman, Federal Civil Service Commission,
Chairman, Federal Character Commission,
Chairman, Independent National Electoral Commission,
Chairman, Revenue Mobilization, Allocation and Fiscal Commission,
Chairman, National Population Commission,
Chairman, Code of Conduct Tribunal,
Chairman, Code of Conduct Bureau,
Permanent Secretaries,
Special Advisers/Senior Special Assistants,
Service Chiefs/Inspector-General of Police,
Governor, Central Bank of Nigeria,
Chairman, Independent Corrupt Practices and other Related Offences
Commission,
Chairman, Economic and Financial Crimes Commission,

Chairman, National Drug Law Enforcement Agency,
Chairman, National Assembly Service Commission,
Clerk of the National Assembly,
Chief Registrar, Supreme Court of Nigeria,
Secretary, National Judiciary Council,
Auditor-General of the Federation,
Accountant-General of the Federation,
Heads of Extra-Ministerial Departments/Directors-General/Chief
Executive Officers of Parastatals, Agencies and Government-Owned
Companies.

**RELATIONSHIP OF GOVERNMENT AGENCIES WITH
THE NATIONAL ASSEMBLY**

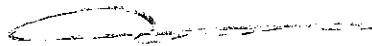
Further to the Secretary to the Government of the Federation **Circular No. 59515/S9/VOL.C.2/32 of 11th July, 2016** on the above subject, it has been observed that some Ministries, Departments and Agencies (MDAs) have continued to interface with the National Assembly without the recourse to or the knowledge of the relevant Presidential Liaison Office for the Senate or House of Representatives established by Government. This development has been found to be counter-productive.

2. Consequently, all MDAs are advised to note that the Offices of the Senior Special Assistant to the President on National Assembly Matters (Senate) and the Senior Special Assistant to the President on National Assembly Matters (House of Representatives) were specifically instituted and mandated, among other responsibilities, to mediate in the interface between the MDAs and the National Assembly with the objective of coordinating and facilitating the resolution of their legislative needs.

3. To enhance the attainment of this objective, all MDAs are, therefore, advised to always liaise with the Presidential Liaison Offices on National Assembly Matters whose addresses are as follows:

- a) Office of the Senior Special Assistant to the President (SSAP) (Senate);
 - i) Federal Secretariat Complex, Phase II
Block C, 2nd Floor,
Shehu Shagari Way,
Abuja;
 - ii) Suite AB-25, The White House
Senate Building,
National Assembly Complex,
Abuja;
- b) Office of the Senior Special Assistant to the President (SSAP)
(House of Representatives);
 - i) Federal Secretariat Complex Phase II,
Block C, 1st Floor, Right Wing,
Shehu Shagari way,
Abuja;
 - ii) Room 1.82,
First Floor, New Extension,
House of Representatives,
National Assembly Complex,
Abuja.

4. Please bring the contents of this Circular to all concerned for immediate and strict compliance.



Boss Mustapha

Secretary to the Government of the Federation